Faringdon Area Committee Agenda

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Date: 30 September 2016
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A meeting of the

Faringdon Area Committee

will be held on Monday, 10 October 2016 at 6.30 pm
The Beacon, Wantage

Members of the Committee:
Councillors

Simon Howell (Chairman)
Eric Batts (Vice-Chairman)
Roger Cox
Anthony Hayward
Mohinder Kainth
Robert Sharp
Elaine Ware

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Margaret Reed
Head of Legal and Democratic Services

Agenda

Open to the Public including the Press

Council's vision

The council's vision is to take care of your interests across the Vale with enterprise, energy and efficiency.

1. Apologies for absence

To receive apologies for absence.

2. Minutes

(Pages 4 - 6)

To adopt and sign as a correct record the minutes of the committee meeting held on 25 July 2017 (attached).

3. Declarations of interest

To receive any declarations of disclosable pecuniary interests and other interests in respect of items on the agenda for this meeting.

4. Urgent business

To receive notification of any matters, which the chairman determines, should be considered as urgent business and the special circumstances, which have made the matters urgent.

5. Statements, petitions and questions from the public relating to matters affecting the committee

Any statements, petitions and questions from the public under standing order 32 will be made or presented at the meeting.

6. Community grants

(Pages 7 - 27)

To consider the head of corporate strategy's report on applications for Capital Community Grants and New Homes Bonus Grants.

Exempt information under Section 100A(4) of the Local Government Act 1972

None.

Minutes

of a meeting of the

Faringdon Area Committee

held on Monday, 25 July 2016 at 6.30 pm
at the The Beacon, Wantage

Open to the Public, including the Press

Present:

Members: Councillors ,Eric Batts, Anthony Hayward, Mohinder Kainth, Robert Sharp and Elaine Ware

Officers: Carole Cumming and Susan Harbour

Number of members of the public: 4

Apologies for absence

Councillors Simon Howell and Roger Cox gave their apologies. There are no substitutes on this committee.

Minutes

The minutes of the meeting on 26 January were agreed as an accurate record of the meeting and signed by the chair of the meeting.

Declarations of interest

Councillor Elaine Ware is a member of the Shrivenham Village Fete Committee and will not be participating in the debate or decision for that item.

Urgent business

None.

Statements, petitions and questions from the public relating to matters affecting the committee

Contributions from the applicants were heard with the relevant application.

New Homes Bonus and Capital Grants 2016/17

New Homes Bonus Policy.

Roy Wolfe and David Warner from **Kingston Bagpuize Cricket Club** spoke to the committee about this application.

The representatives from the cricket club spoke to the committee and the committee asked them relevant questions. Section 106 money had been agreed for the cricket club. They had previously been unable to apply for other funding as they had not previously had a tenure, but this had been resolved.

RESOLVED:

Funding to the project would go up to a score 3 out of 3 given the other funding from s106. Raising their total score from 5 to 8 and from low priority to medium priority

RESOLVED

To raise the score for the percentage of the area's additional homes from 2 to 3.

(The committee generally raised the policy issue of how a village which had of 33 percent of an area's additional homes could can only get a 2 out of 3. This would be taken into consideration by officers reviewing the policy).

RESOLVED

(With agreement of the applicant) that the cricket club's contribution to the project will go up to £200 (from 0), and that the score for this would be 1 out of 3; bringing total score for the application to 10 out of 12.

RESOLVED

To award the cricket club £2,570, (which is £200 less than the total needed for the project).

Capital Grants policy

Diana Ewart & Helen Roya spoke on behalf of **Charney Hall and Field Trust (CHAFT).**

They were in possession of a report requiring them to remove their existing play equipment due to safety concerns.

The trust had looked at options for disabled accessible equipment, but had had difficulties finding suitable equipment at a reasonable price. The play area is accessible but structure is not fully accessible. There had been a discussion around replacing one of the swings with a boat net swing, that would bring an additional cost of £600 plus VAT (£834).

Parish council have already set precept for year, but could be approached to assist with cost of net swing

RESOLVED

To award £9,000 without the officer condition of accessible equipment. (The committee were content with the suggestion from the applicant of how they will move forward with disabled swing.)

Faringdon Tennis Club

RESOLVED

To award £1,029 as per officer recommendation.

Shrivenham Fete committee

Councillor Ware left the room

RESOLVED

To award £1,260 as per the officer's report

Faringdon Town Council

The committee noted the absence of a representative from Faringdon Town Council, and therefore a lack of information, to answer outstanding questions from the committee on issues such as funding from other sources and existing reserves.

RESOLVED

To reduce the score on the organisation's contribution, from 2 out of 3 to 1 out of 3 due to the large unrestricted financial reserves; taking the total score down to 8: a medium score.

RESOLVED

To award £5,520 (50 percent of the amount requested by town council), without exceptional conditions.

(The committee feedback to the officers reviewing the scheme that they considered that funding the project and the applicant's own contribution were effectively double scoring)

Vicountess Barringtons Memorial Hall

Parish Council contribution was confirmed as £1,143.

RESOLVED

To increase the score for funding the project to 3 out of 3, giving a total score of 7 out of 12.

RESOLVED

To award £600.

The meeting closed at 7.50 pm

Faringdon Area Committee

Report of Head of Corporate Strategy
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To: Faringdon area committee
DATE: 10 October 2016

New Homes Bonus and Capital Grants 2016/17

Recommendation

(a) that the Faringdon area committee considers the three applications for New Homes Bonus (NHB) grants and makes awards in line with the approved policy (2015)

(b) that the Faringdon area committee considers the three applications for capital grants (CG) and makes awards in line with the approved policy (2015).

Purpose of report

1. To give the committee the information needed to award NHB and capital grants for their area.

Strategic objectives

2. Under the 'sustainable communities and well-being' corporate priority in our 2016-2020 corporate plan we commit to support community groups through our grants schemes.

Background

3. We opened both schemes between 6 June and 29 July 2016.

4. We received three NHB applications for the Faringdon area (including one district-wide application whose request we've split proportionately between all three committees). The total NHB grants requested from this committee during round two is £7,106, against a budget of £27,270.

5. We received three CG applications requesting a total of £12,634 against a budget of £14,062.

6. Officers have evaluated the applications using the scoring matrices in the agreed policies, approved in August 2015. See appendix one for the NHB evaluations, appendix two for a breakdown of the additional homes in the district broken down by each parish and appendix three for the CG evaluations.

7. In line with the policies, officers have suggested scores for the committee to consider and amend as necessary. The final score for each project dictates the priority level when considering award decisions.

Financial implications

8. In February 2016 the council set a 2016/17 NHB budget of £100,000 and the Faringdon area committee was allocated 29.84 per cent of this (£29,840) for the year. The available budget for this round of funding is £27,270. As per the agreed policy these grants can fund either revenue or capital projects.

9. At the same meeting, the council set a 2016/17 CG budget of £100,000. The remaining budget for this scheme is currently £48,759. As per the policy, the Faringdon area committee receives 28.84 per cent of the available budget during each round, giving a budget of £14,062 for this round of funding.

Legal implications

10. The council's legal powers to award these grants are contained in section one of the Localism Act 2011 that gives a general power of competence for local authorities.

11. In May 2016 full council delegated authority to three area committees to determine NHB and CG applications within the parameters of each grant policy.

Risks

12. There are no overarching risks of awarding these grants. Officers have highlighted any risks to a particular project in their evaluation reports.

Conclusion

13. That the committee awards NHB and CG in line with the approved policies.

Background papers

Cabinet approval of the new homes bonus and capital grant policies (Aug 2015).

APPENDIX ONE Faringdon Area NHB Grants 16/17 (round two) Officer Evaluations

Scoring summary

Ref no.	Organisation	Scheme	Total cost	Amount requested	% of cost requested	Suggested score	Suggested award
VN1R\25	The Pump House Project (Faringdon)	Equipment and furniture purchases	£2,435	£1,217	49.98%	**14** (high priority)	**£1,217** 49.98% of total cost (100% of request)
VN1R\27	Faringdon Town Council	Play area improvements Oakwood Park	£12,196	£4,546	37.27%	**13** (high priority)	**£4,546** 37.27% of total cost (100% of request)
VN1R\22	Community First Oxfordshire	Village hall and community buildings support officer	£9,000	£1,343 from this committee (£4,500 in total)	14.92% this committee 50%in total	**12** (high priority)	**£1,343** 50% of total cost (100% of request)
			TOTAL (this committee)	£7,106		**TOTAL** (this committee)	**£7,106**
						Budget	£27,270
						Balance	£20,164

Officer recommended award levels (budget permitting

10-15 points	High priority – award as requested (up to 50 per cent of total cost)
6-9 points	Medium priority – award between 50 and 75 per cent of requested amount
0-5 points	Low priority - no funding

Scoring and award matrices

Scoring matrix:

Criteria	0 points	1 point	2 points	3 points
% of additional occupied homes in the parish where the project will take place?	None	1-10 per cent	11-50 per cent	51 per cent or more
New facilities or activities	The project offers very little if any new activities or facilities	The project replaces existing facilities or allows existing activities to continue	The project improves an existing facility or activity	The project will provide a new facility or will allow new activities to take place
Community benefit	The project offers little if any benefit to the community	A single sport or special interest group will benefit	More than two community groups or a minority group will benefit from the project	The whole community will benefit/the project will help to integrate new and existing communities
Funding the project	They haven't secured much if any of the other funding needed for the project	They've secured some of the other funding needed but still have some to find	They've secured most of their other funding and have a plan in place for raising the rest	They've secured all the other funding needed for the project
Organisation's contribution	They aren't contributing to the project	They're contributing less than 25% of the project cost	They're contributing between 25 and 50% of the project cost	They're contributing over 50% of the project cost

Award matrix:

10-15 points	High priority – award as requested (up to 50 per cent of total cost)
5-9 points	Medium priority – award between 50 and 75 per cent of requested amount
0-4 points	Low priority - no funding

The Pump House Project (Faringdon)	Ref	VN1R\25
Equipment and furniture purchases		

Total project cost	£2,435	
Amount requested	£1,217	
Organisation's contribution	£1,218	**Organisation's latest bank balance** £12,286

Previous grants

2013/14 Capital - £5,000 building improvements
2013/14 NHB - £5,500 staff costs

Scoring

% of the Faringdon area's total additional occupied homes seen in the parish where the project will take place		
Faringdon saw 15.70% of the area's total increase in additional homes during the relevant period.	**Score**	2/3
New facilities or activities		
The project will buy additional furniture for the centre that they'll use to expand their existing activities, including the launch of a new IT initiative, called the DigiHub for the community. Officers awarded the project full marks, as the DigiHub is a new activity they'll launch because of the purchases.	**Score**	3/3
Community benefit		
The whole community can access the centre and their activities, which appeal to a wide cross section of groups from young people to the elderly.	**Score**	3/3
Funding the project		
They are funding the rest of the project themselves and have the funds in the bank to cover this. Their bank balance when they applied was £12,286, includes £4,000 ring-fenced for DigiHub equipment (laptops) and £5,000 ring-fenced for specific salary costs, leaving £3,286 available to fund this project and any other costs.	**Score**	3/3
Organisation's contribution		
They are funding the rest of the cost themselves from their reserves.	**Score**	3/3
Consultation		
They refer to a Sovereign survey that identified the need for better digital access but haven't provided a copy of the survey results or a letter of support from Sovereign for this project.		
Project completion within timeframe		
Their planned purchase dates work with the time limits for our scheme.		
Financial and project management plans		
They'll absorb the ongoing costs into their general maintenance costs.		

OFFICER RECOMMENDED CONDITIONS AND CONSIDERATIONS	**Total score**	**14/15**
Based on the officer's score this is a funding priority and (budget permitting) could receive up to 49.98 per cent of the total cost capped to £1,217, which is 100 per cent of the amount requested.	**Recommended Grant**	**£1,217** 49.98% of total cost

Applicant responses (taken directly from their application form)	
Details of the project	A community base project in Faringdon, which aims to provide a range of low cost activities for all ages and abilities in Faringdon and the surrounding villages. Examples of this include Parkour sessions for 7-18 year olds, parent/toddler disco movement sessions, a community coffee morning open to all, craft workshops for young adults/adults, a dementia cafe run in association with Oxfordshire Age Uk and singing workshop for pensioners.
Financial statement from the organisation	We have project running costs, £4000 of our balance is already assigned to the equipment for the DigiHub. £5000 is a donation from Lord Faringdon towards the salary of our new paid employee. We rely on grants and charitable contributions to make our projects work.
Statement about town/parish support	It was the Town Council who directed us to this grant, we have grants in other ares from the Town Council
Community benefit	
Who will benefit from your project?	The furniture requested will benefit all projects run by us, which are open to all members of our community. These will include users of our DigiHub which is open use of our laptops, our community coffee morning, dementia cafe, games club, Rotakids and Urban Movement, which is parkour. The Pump House Project benefits and is accessible to all from 0-90.
How did you identify a need in the community for your project or service?	Sovereign Vale carried out a resident survey and found that digital access was lacking in the community. We have 500 residents through our doors every week. We constantly consult them and try to implement their needs. As there are no parkour classes available elsewhere, these help tackle obesity and engage children who wouldn't normally attend sports clubs.
What sustainable and/or energy saving measures does your project include or offer?	We will endeavour to use environmentally friendly suppliers where possible.
Consultation	
What consultation have you carried out with the community or professional advisors?	Sovereign Vale, as above.
New facilities/Activities	
What extra facilities (or equipment) will the project provide?	The foldable mobile table is for laptops which are available to the whole community to use for the internet, applying for jobs, doing homework or for workshops such as digital editing. The gym mat trolley is to house our mats for parkour classes. We are the only of it's kind in the area and want classes accessible to all children. The tables table are for our games club and community coffee mornings and Rotakids sessions.
What new activities will take place because of this project?	The DigiHub is a huge asset to the community, it allows internet access for those who cannot afford it ordinarily and will combat social inclusion for the elderly. There is no parkour facilities within this area, therefore equipment to help this project to expend will benefit children locally and in the surrounding villages. The foldable tables will give us more scope for a wider range of activities.

Faringdon Town Council	**Ref**	VN1R\27
Play area improvements in Oakwood Park		

Total project cost	£12,196	
Amount requested	£4,546	
Organisation's contribution	£7,650	**Organisation's latest bank balance** £393,014

Previous grants

2015/16 Capital - £5,220 flooring and chairs for Corn Exchange
2013/14 NHB - £7,000 Faze outreach worker

Scoring

% of the Faringdon area's total additional occupied homes seen in the parish where the project will take place		
Faringdon has seen 15.70% of the areas total additional homes during the relevant period.	**Score**	2/3
New facilities or activities		
The project will improve the current play surfacing at the Oakwood park, Faringdon, as recommended in their recent ROSPA play inspection.	**Score**	2/3
Community benefit		
While open to everyone, the main benefit is to the young people in the area, which is still a large proportion of the community. The play area doesn't have any limitation on access to members or availability through other bookings so officers awarded it full marks.	**Score**	3/3
Funding the project		
They are contributing the rest of the cost themselves and have sufficient reserves in the bank to cover their contribution. They had bank balances of over £393,000 and might not need external funding to complete the work, as they didn't list any other financial commitments on these balances in the financial statement they provided.	**Score**	3/3
Organisation's contribution		
They are contributing 62.73% of the cost.	**Score**	3/3
Consultation		
Their recent ROSPA report recommends replacing the play surface.		
Project completion within timeframe		
Their intended start date works with the time limits for our scheme.		
Financial and project management plans		
They'll include ongoing maintenance in their annual work plan.		

DEDUCTIONS, CONCERNS AND OTHER CONSIDERATIONS Based on the officer's score this is a high priority for funding and (budget permitting) could receive up to 37.27 per cent of the total cost capped to £4,546, which is 100 per cent of the amount requested. However they may not need external funding based on the financial information provided. If the committee feels they can afford it without a grant they could decide not to fund it despite its score.	**Total score**	**13/15**
	Recommended Grant	**£4,546** 37.27% of total cost

Applicant responses (taken directly from their application form)	
Details of the project	Install Safety Surface. The park currently has bark installed. We have been advised on our ROSPA inspection that this is not a suitable surface.
Financial statement from the organisation	None. £7650 is earmarked for this project
Statement about town/parish support	N/A
Community benefit	
Who will benefit from your project?	Familes in particular. However all members of the community enjoy this beautiful open space.
How did you identify a need in the community for your project or service?	WE carried out public consultation at our regular Saturday markets about open space in Faringdon. Many parents were concerned that the bark covered sharp objects and could be thrown onto equipment. It has been recommended in our ROSPA inspection that this surface is replaced.
What sustainable and/or energy saving measures does your project include or offer?	All materials will be disposed of in as environmentally safe way as possible.
Consultation	
What consultation have you carried out with the community or professional advisors?	ROSPA inspections have reported that this surface is not suitable. See latest inspection below. Ellis Whittam - our health and safety advisers have also recommended replacement as soon as possible.
New facilities/Activities	
What extra facilities (or equipment) will the project provide?	This project will improve current facilities and make them fit for purpose. The current surface is no longer suitable and needs to be replaced for health and safety reasons
What new activities will take place because of this project?	This popular Park will be safe to use for many residents and will ensure its continued use. The essential installation of a safe and practical surface will make the park safe for many years to come - it is envisaged that this park will become busier as Faringdon grows.

Community First Oxfordshire	**Ref**	VN1R\22
Village hall and community buildings support officer		

Total project cost	£9,000	
Amount requested	£1,343 from this committee (£4,500 from all committees)	(Other committees: £1,365 from Abingdon and £1,792 from Wantage)
Organisation's contribution	£4,500	**Organisation's latest bank balance** £382,687

Previous grants

We give the organisation a partnership grant each year of £8,250 towards their Village Shop Officer (£4,000) co-ordinator and for Community Led Planning support (£4,250).

Scoring

% of the Faringdon area's total additional occupied homes seen in the parish where the project will take place		
As the post will cover the whole district, officers awarded it full marks in this area.	**Score**	3/3
New facilities or activities		
The grant will fund their existing village halls officer post to work in our district one day each week. Because this grant will enable an existing post to continue officers limited their score to one point.	**Score**	1/3
Community benefit		
Any community building (and their users) in the district could benefit. It's also likely their advice will encourage more halls to apply to our grant schemes.	**Score**	3/3
Funding the project		
The post covers all Vale district, so officers split the request between the three committees using the same percentage we use to split the NHB grant budget. The £9,000 total cost is a proportionate annual cost to provide the post one day a week in our district although the intention is that the post will be full time, covering the whole county (at a cost of £45,000 over the year). They are funding the rest of the cost of the Vale proportion from their reserves and it appears they could potentially fund more (or all) of the post without external funding. Their bank balance was £382,000 when they applied (with £284,000 in unrestricted funds), although some of this will go towards their annual running costs (for example unrestricted expenditure in 2015 was £122,000). We assume they'll approach the other districts towards the other four days the officer doesn't work in our district.	**Score**	3/3
Organisation's contribution		
They are funding 50 per cent of the cost to provide the post one day a week in Vale.	**Score**	2/3
Consultation		
They've not included any evidence of consultation to support the need for the post but report over 300 enquiries from halls each year (across the whole county).		
Project completion within timeframe		
The grant will fund the post for a year between November 2016 and October 2017, which works with the time limits for our scheme.		
Financial and project management plans		
Not provided with this application.		

OFFICER RECOMMENDED CONDITIONS AND CONSIDERATIONS	**Total score**	**12/15**
Based on the officer score this is a high priority for funding and (budget permitting) could receive up to 50 per cent of the total cost (of the Vale post), capped to £4,500 across all the committees. This is 100 per cent of the amount requested and would mean a grant of £1,343 for this committee.	**Recommended Grant**	This area **£1,343** total **£4,500** 50% of total cost

Applicant responses (taken directly from their application form)	
Details of the project	Community First Oxfordshire support and advice community buildings to run efficiently, so that the whole community can benefit from the community space. There are 60 community buildings in the Vale, all of which can benefit from advice on energy saving, DDA advice, business advice, insurance, legal issues and specific training events. We would like to offer expert support and advice work in the Vale district, where we do not receive direct funding for the service.
Financial statement from the organisation	We have a limited budget to carry out our community development support services, as most of our funds are ring fenced for reserves. However, we can utilise some funding from Defra and the community building affiliation scheme, which enables us to contribute financially to the community building support service.
Statement about town/parish support	We have not directly asked town or parish councils to fund this project, however, we do operate a CFO membership which over half of the local councils are members of, and a community building affiliation scheme. This helps us match fund the grant funding we receive to carry out this support service.
Community benefit	
Who will benefit from your project?	There are 60 community halls in the Vale district. CFO will support and advice the hall committee members. There are on average 6 volunteer members to each committee, which is an estimated total number of 600 committee members in the Vale area. We will offer operational and professional advice on: energy saving, getting the best price for insurance, legislation, marketing your hall and reducing community hall hire costs - benefiting all local communities.
How did you identify a need in the community for your project or service?	CFO carry out a community building service for the rest of the county and we receive over 300 enquiries from halls a year, which is clear evidence of need. We have not proactively supported halls in the Vale for a number of years. Many of the village halls in the Vale (41%) have not carried out energy audits or reviewed their running costs. We will actively advise on why and how to do this.
What sustainable and/or energy saving measures does your project include or offer?	We will, as part of the support service, contact the community halls that have not carried out an energy audit and we will offer advice on energy audits and generally how to make the hall as energy efficient as possible. This will help halls reduce their running costs and these savings will benefit the communities that the halls serve.
Consultation	
What consultation have you carried out with the community or professional advisors?	N/A
New facilities/Activities	
What extra facilities (or equipment) will the project provide?	The community hall advice and support service does not directly create new facilities, though the service does provide legislation advice and guidance on obtaining and running facilities for the community. This includes new build and ways to market your hall facilities to attract more bookings.
What new activities will take place because of this project?	Funding will allow CFO to provide a proactive advice and support service for the 60 village and community halls in the Vale district. This will increase our capacity to help ensure community halls run as businesses, to enable them to run the community space as efficiently as possible in order to keep hire costs at a reasonable rate, so everyone can afford to use it. This benefits all the local communities.

APPENDIX TWO - Breakdown of Additional Homes in Area by Parish

The Faringdon area saw 29.84 per cent of the overall additional homes occupied in the district during the relevant 12 month period.

Minus figures mean there has been a reduction in occupied homes in that parish during the relevant 12 month period. The recent parish boundary changes may account for a number of these reductions.

Area committee	Parish/town	2014 total occupied homes	2015 total occupied homes	Total parish increase	Percentage of area's total increase
Faringdon	Appleton With Eaton	392	392	**0**	0.00%
Faringdon	Ashbury	236	251	**15**	6.20%
Faringdon	Baulking	40	40	**0**	0.00%
Faringdon	Besselsleigh	29	29	**0**	0.00%
Faringdon	Bourton	129	130	**1**	0.41%
Faringdon	Buckland	253	254	**1**	0.41%
Faringdon	Buscot	87	87	**0**	0.00%
Faringdon	Charney Bassett	121	122	**1**	0.41%
Faringdon	Coleshill	75	75	**0**	0.00%
Faringdon	Compton Beauchamp	32	32	**0**	0.00%
Faringdon	Eaton Hastings	32	35	**3**	1.24%
Faringdon	Faringdon	3373	3411	**38**	15.70%
Faringdon	Fernham	95	95	**0**	0.00%
Faringdon	Frilford	89	88	**-1**	-0.41%
Faringdon	Fyfield & Tubney	197	195	**-2**	-0.83%
Faringdon	Garford	70	69	**-1**	-0.41%
Faringdon	Goosey	55	54	**-1**	-0.41%
Faringdon	Great Coxwell	131	132	**1**	0.41%
Faringdon	Hatford	36	36	**0**	0.00%
Faringdon	Hinton Waldrist	144	146	**2**	0.83%
Faringdon	Kingston Bagpuize	940	1022	**82**	33.88%
Faringdon	Little Coxwell	68	68	**0**	0.00%
Faringdon	Littleworth	95	95	**0**	0.00%
Faringdon	Longcot	212	214	**2**	0.83%
Faringdon	Longworth	238	241	**3**	1.24%
Faringdon	Lyford	23	23	**0**	0.00%
Faringdon	Pusey	28	28	**0**	0.00%
Faringdon	Shellingford	79	79	**0**	0.00%
Faringdon	Shrivenham	1014	1019	**5**	2.07%
Faringdon	Stanford	898	914	**16**	6.61%
Faringdon	Uffington	326	327	**1**	0.41%
Faringdon	Watchfield	901	977	**76**	31.40%
Faringdon	Woolstone	61	61	**0**	0.00%
	Total	**10499**	**10741**	**242**	
	District Total	**52543**	**53354**	**811**	

APPENDIX THREE Faringdon Area Capital Grants 16/17 (round two) Officer Evaluations

Scoring summary

Ref no.	Organisation	Scheme	Total cost	Amount requested	% of cost requested	Suggested score	Suggested award
VC1R\80	Buckland Memorial Hall	Toilet refurbishment	£26,386	£9,750	36.95%	**11** (high priority)	**£9,750** 36.95% of total cost (100% of request)
VC1R\51	Buscot Park Cricket Club	Replacement sight screens	£3,090	£1,545	50%	**7** (medium priority)	**£1,158** 37.48% of total cost (75% of request)
VC1R\83	Uffington Parish Council	Convert a basketball court into a multi-use games area	£9,381	£1,339	14.27%	**8** (medium priority)	**£1,004** 10.70% of total cost (75% of request)
			TOTAL	£12,634		**Total**	£11,912
						Budget	£14,062
						Balance for redistribution between the committees in round three	£2,150

Officer recommended award levels (budget permitting)

9-12 points	High priority – award as requested (up to 50% of total cost)
5-8 points	Medium priority – award between 50 and 75% of requested amount
0-4 points	Low priority - no funding

Scoring and award matrices

Scoring matrix:

Criteria	0 points	1 point	2 points	3 points
New facilities or activities	The project offers very little if any new activities or facilities	The project replaces existing facilities or allows existing activities to continue	The project improves an existing facility or activity	The project will provide a new facility or will allow new activities to take place
Community benefit	The project offers little if any benefit to the community	A single sport or special interest group will benefit	More than two community groups or a minority group will benefit from the project	The whole community will benefit/the project will help to integrate new and existing communities
Funding the project	They haven't secured much if any of the other funding needed for the project	They've secured some of the other funding needed but still have some to find	They've secured most of their other funding and have a plan in place for raising the rest	They've secured all the other funding needed for the project
Organisation's contribution	They aren't contributing to the project	They're contributing less than 25% of the project cost	They're contributing between 25 and 50% of the project cost	They're contributing over 50% of the project cost

Award matrix:

9-12 points	High priority – award as requested (up to 50% of total cost)
5-8 points	Medium priority – award between 50 and 75% of requested amount
0- 4 points	Low priority - no funding

Buckland Memorial Hall	**Ref**	VC1R\80
Toilet refurbishment		

Total project cost	£26,386	
Amount requested	£9,750	
Organisation's contribution	£16,636	**Organisation's latest bank balance** £20,700

Previous grants

None

Scoring

New facilities or activities		
The project will improve the existing toilets at the memorial hall, making better use of the space and providing more toilet facilities for users.	**Score**	2/3
Community benefit		
Anyone in the community using the hall (which is open to all) could benefit from the improvements.	**Score**	3/3
Funding the project		
The organisation is funding the rest of the work themselves using up a significant amount of their current bank balance, which was £20,700 when they applied.	**Score**	3/3
Organisation's contribution		
They are contributing 63.05 per cent from their reserves.	**Score**	3/3
Consultation		
They consulted the community, who supported improving the toilets, although no evidence of this consultation was included with their application. Their 2008 community led plan recommended general improvements to the hall.		
Project completion within timeframe		
Their intended start date works with the time limits for our scheme.		
Financial and project management plans		
They'll continue to cover the ongoing maintenance costs in their annual budget.		
OFFICER RECOMMENDED CONDITIONS AND OTHER CONSIDERATIONS	**Total score**	**11/12**
Based on the officer's score this is a high priority for funding and (budget permitting) could receive up to 36.95 per cent of the total cost (capped to £9,750), which is 100 per cent of their request.	**Recommended Grant**	**£9,750** 36.95% of total cost

Photos and plans of Buckland Memorial Hall

Applicant responses (taken directly from their application form)	
Details of the project	Our toilet facilities are outdated and unsavoury. We are gradually modernising and repairing the entire building and the toilets are our next project.
Financial statement from the organisation	We have our usual monthly costs involved in running the Hall. These are easily covered by our monthly income due to hall hire.
Statement about town/parish support	Our parish council has already given as much money as they can afford in this financial year. Our Town Council does not have sufficient funds available for grant purpose.
Community benefit	
Who will benefit from your project?	All Hall users. We have a very active community and the Hall is the hub, used by many groups from toddlers to fitness to First Aid lectures. We regularly have community lunches, dances and other celebrations which bring the whole parish together. The village school uses the Hall for many of its whole school events as their own hall is too small. The Hall is frequently hired for personal celebrations from christening parties to wakes.
How did you identify a need in the community for your project or service?	We have had two whole parish consultations to identify the needs of the Hall. Through these we were able to prioritise the work to the roof and the main hall but the more recent consultation told us that the parish now wished us to refurbish the toilets next to bring them into the 21st century. I do not have any evidence of this other than remarks made in the Committee meeting minutes.
What sustainable and/or energy saving measures does your project include or offer?	Under the advice of an architect who specialises in energy conservation, we have a new energy efficient lighting system, the roof was replaced last summer and properly insulated, the kitchen is fitted with energy efficient appliances.
Consultation	
What consultation have you carried out with the community or professional advisors?	We have used professionals to draw up plans and to give us a scheme of works
New facilities/Activities	
What extra facilities (or equipment) will the project provide?	There will be additional seats in both gents and ladies toilets which will reduce queues, all the chipped and damaged sanitary ware and tiles will be replaced to make visiting Buckland Memorial Hall a more pleasant experience.
What new activities will take place because of this project?	The new toilets will provide suitable sanitation in keeping with the refurbished hall and roof and will enable us to increase the number of weddings and event bookings thus insuring the financial future of the Hall.

Buscot Park Cricket Club	**Ref**	VC1R\51
Replacement sight screens		

Total project cost	£3,090	
Amount requested	£1,545	
Organisation's contribution	£1,545	**Organisation's latest bank balance** £7,234

Previous grants

None

Scoring

New facilities or activities		
The project will replace the existing sight screens at the club like for like, which limits their score to one point.	**Score**	1/3
Community benefit		
As the benefit is to a single group, the cricket club members their score is limited to one point.	**Score**	1/3
Funding the project		
The club is funding the other 50 per cent from their reserves. They had £7,234 in the bank when they applied and based on their financial statement could potentially contribute more if necessary.	**Score**	3/3
Organisation's contribution		
They are contributing 50 per cent and could potentially afford more.	**Score**	2/3
Consultation		
They haven't carried out any consultation, as the project doesn't lend itself to public consultation.		
Project completion within timeframe		
Their intended purchase dates work with the time limits for our scheme.		
Financial and project management plans		
They'll include ongoing maintenance in their annual budget and work plan.		
OFFICER RECOMMENDED CONDITIONS AND CONSIDERATIONS	**Total score**	**7/12**
Based on the officer's score this is a medium priority for funding and (budget permitting) could receive up to 37.48 per cent of the total cost (capped to £1,158) which is 75 per cent of their request.	**Recommended Grant**	**£1,158** 37.48% of total cost

Applicant responses (taken directly from their application form)	
Details of the project	Replacing the sight screens at Buscot Park Cricket Club
Financial statement from the organisation	Usual commitments of running a sports club but we have no other major projects currently active
Statement about town/parish support	No.
Community benefit	
Who will benefit from your project?	All junior and senior members of Buscot Park Cricket club will benefit from having better equipment.
How did you identify a need in the community for your project or service?	Our current screens are old,heavy and increasingly difficult to move without damaging the cricket pitch. They have been damaged in high winds and really need to be replaced.
What sustainable and/or energy saving measures does your project include or offer?	Not applicable
Consultation	
What consultation have you carried out with the community or professional advisors?	No consultation has taken place. We are replacing old, damaged equipment.
New facilities/Activities	
What extra facilities (or equipment) will the project provide?	We need to replace our old wooden sight screens. They are in a very bad state of repair and are damaging the cricket outfield when we move them now. We have waited to do this as our funds have been used to extend and renovate the clubhouse. We are now ready to improve the equipment in use- the facilities are now much better than they used to be.
What new activities will take place because of this project?	Existing cricket fixtures will benefit from having new,safer equipment.

Uffington Parish Council	**Ref**	VC1R\83
Convert a basketball court into a multi-use games area		

Total project cost	£9,380	
Amount requested	£1,339	
Organisation's contribution	£0	**Organisation's latest bank balance** £27,110
Other funding	£8,041	**Secured S106 contribution**

Previous grants

None

Scoring

New facilities or activities		
The project will improve the existing facilities by converting the basketball court on the recreation ground into a multi-use games area.	**Score**	2/3
Community benefit		
Anyone in the community can access the space, which is open to anyone and doesn't require membership or advance booking.	**Score**	3/3
Funding the project		
They are funding the rest of the project through S106 contributions, which they've recently secured. The organisation had £27,110 in bank when they applied, with £9,499 restricted to neighbourhood planning. They haven't listed any other financial commitments in their application that prevent them contributing to the cost.	**Score**	3/3
Organisation's contribution		
The parish council is not contributing to the cost themselves. If the organisations decides to contribute to the cost by the time the committee meet this score could increase.	**Score**	0/3
Consultation		
There is no evidence of consultation on this project, however its inclusion in the S106 agreement (for the Jack's Lea development) implies it was deemed necessary.		
Project completion within timeframe		
Their start date works with the time limits for our scheme.		
Financial and project management plans		
They'll include the ongoing maintenance in their annual work plan, replacing the provision for the existing basketball court.		

OFFICER RECOMMENDED CONDITIONS AND CONSIDERATIONS	**Total score**	**8/12**
Based on the suggested score this is a medium priority for funding and (budget permitting) could receive up to 10.70 per cent of the total cost (75 of their request) capped to £1,004.	**Recommended Grant**	**£1,004** 10.70% of total cost

Photos of the existing basketball court

Applicant responses (taken directly from their application form)	
Details of the project	Uffington Parish Council has applied for the MUGA contribution of £7,847 in this S106 agreement.. We wish to install 2 x MUGA assemblies at either end of the existing basket ball court in Uffington, adjacent to the village hall and Jubilee Field. We currently have a shortfall of c£4105 and are applying for this amount.
Financial statement from the organisation	Jack's Lea S106 agreement
Statement about town/parish support	
Community benefit	
Who will benefit from your project?	The children of Uffington and the school children who attend Uffington primary school will benefit, along with visiting children from Baulking and Woolstone and other places.
How did you identify a need in the community for your project or service?	Uffington, Baulking and Woolstone Community led Plan, which was the subject of consultation with all residents of all three villages
What sustainable and/or energy saving measures does your project include or offer?	N/A
Consultation	
What consultation have you carried out with the community or professional advisors?	We have consulting two leading suppliers of playground equipment
New facilities/Activities	
What extra facilities (or equipment) will the project provide?	It will create extra facilities for older children, which was strongly requested by the Community Led Plan. Currently we have play facilities for the younger children (up to 7 years of age)
What new activities will take place because of this project?	Children will be able to use state of the art play equipment for games, and personal development purposes